

**Trauma Nurse Specialist (TNS) Continuing Education**  
**2020 CE SUMMARY SHEET by CATEGORY**  
 RETAIN ORIGINALS FOR YOUR RECORDS. MATERIALS WILL NOT BE RETURNED.

Name	Street address:	City: <span style="float: right;">Zip:</span>
TNS #:	County:	Birth date:
TNS Expiration date:	Child support statement [ ] Online [ ] Sent to IDPH	Driver's license #:
CE record from _____ to _____	Date submitted to TNSCC:	Social security #:
Email:	Contact Phone:	

**TNSCC Use ONLY:**

- CE accepted   
  Processed renewal: IDPH database entry: \_\_\_\_\_ / \_\_\_\_\_   
 TNS e-mail confirmation: \_\_\_\_\_ / \_\_\_\_\_  
 CE not accepted   
 Insufficient hrs   
 Content not trauma-related or approved   
 Proof not attached   
 Late

Gap details:

**\*\*REMINDER:** TNS Renewal is NOT complete until a candidate has attested to their child support and felony conviction status and paid the renewal fee to IDPH. Fees may be paid on-line at <https://emslic.dph.illinois.gov/GLSuiteWeb/clients/ildohems/private/Shared/OnlineServices.aspx> or by mail via certified check or money order (slowest renewal).

TNSs opting to renew by CE must accrue a minimum of **64 hours of trauma related activities every 4 years.**

CE packets must be submitted to a TNS Course Coordinator (TNSCC) at least 40 and no more than 90 days prior to the TNS expiration date. Packets that do not include the appropriate number of approved hours will be returned. A **\$10 fee** may be assessed for any packet that is submitted within 14 days of license expiration date or is returned and requires a secondary review. This fee is in addition to, and separate from, any IDPH late fees assigned. Copies of this form and additional TNS information are available on the Trauma Nurse website [www.illinoistraumanurse.org](http://www.illinoistraumanurse.org). See page #5 for a listing of previously approved and not approved CE activities.

Category	Activity	Verification (submit proof with this form)	# hours allowed	# hours submitted
<b>A</b>	<b>EMS/PREHOSPITAL</b> education related to TRAUMA <ul style="list-style-type: none"> <li>EMS trauma-related CE with an EMS or CAPCE site code</li> <li>PHRN, ECRN content that is trauma related</li> <li>Emergency preparedness/multiple patient incident education</li> </ul> If it can be found in the TNS curriculum, it can be included for credit List CE submitted in this category: Date                      Activity	Verification of successful completion with EMS site code (IDPH, CAPCE), dates, times, and content listed.	Hour for hour up to <b>16 max</b> hours for EMS-related content	
				<b>Subtotal</b>

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B	Education related to <b>HOSPITAL-BASED</b> trauma care <ul style="list-style-type: none"> <li>Seminars, academic courses related to trauma care</li> <li>Reading trauma-related articles and completing post-tests in compliance with journal guidelines</li> <li>TNS review courses, auditing TNS lectures, TNS modules with completion of study questions <b>AFTER</b> approval and arrangements with the TNSCC.</li> <li>Completing commercially available trauma offerings (written/video) w/post-test in compliance with publisher guidelines</li> <li>Participating in trauma-related labs/skill stations</li> <li>Participating in trauma simulations including trauma mass casualty incident (MCI) simulations; disaster drills</li> <li>Clinical: Participation in the care of the critically ill trauma patient in a unit other than you normally work</li> </ul> If it can be found in the TNS_curriculum it can be included for credit List CE submitted in this category:	<p><b>Academic courses:</b> Copy of grade report OR transcript. If course title is not identifiable as trauma-related, submit course description, syllabus, schedule, or profile. TNSCC will determine trauma-related content and award TNS CEUs. (Semester courses are generally awarded 15 CEUs per 1 semester credit hour to a max 16 hrs in one topic area.)</p> <p><b>Live CE:</b> Copy of certificate of attendance plus agenda if more than one presentation. TNS CC will determine/verify trauma-related hours.</p> <p>If no certificate is available, submit written verification of attendance signed by the activity facilitator or your supervisor with an explanation of the content/activity and the date(s) and time(s) involved.</p> <p>Repeat courses must be reviewed by TNSCC for appropriateness of additional CE hours.</p> <p><b>Media/On-line CE:</b> Submit official proof of participation/ completion and time awarded from sponsor.</p> <p><b>Independent learning modules/ self-study modules:</b> Can repeat no more frequently than every two years.</p> <p><b>TNS Module Study Question:</b> <u>Questions associated with each module can be completed and submitted to a TNSCC for grading. Only a form with the submitter's legible handwriting will be accepted. The original handwritten document shall contain colored ink on each page. The original document may be scanned using a device that reproduces color and saved as a PDF file and submitted to a TNSCC electronically. Submit no later than 40 days before the date of TNS licensure expiration. Packets must earn a score of at least 80% to be awarded credit. The # of hours varies/packet. 20 questions per CEU hour.</u></p> <p><b>SANE course:</b> 15 hours.</p> <p><b>MCI simulations:</b> Letter from sponsoring agency verifying participation and hours spent in drill activities.---  <b>Max 16 hours</b></p> <p><b>Clinical:</b> Complete a Case study form (available from any TNS CC). Include hours of participation, level of care provided, and verification from unit preceptor.</p>	Hour for hour up to 64 hours  No more than 16 hours in any one topic area			
	Date					Activity
	<b>Subtotal</b>					

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Category	Activity	Verification (submit proof with this form)	# hours allowed	# hours submitted
<b>C</b>	<b>Performance improvement/studied discussion about trauma care</b> <ul style="list-style-type: none"> <li>Participating in trauma QM/PI activities</li> <li>Revising policies and procedures</li> <li>Developing flow sheets, data analysis of trauma patients</li> <li>Trauma data entry and analysis</li> <li>Development of critical paths, system tools/evaluation tools</li> <li>Attendance at Regional/State/Hospital trauma PI meetings</li> </ul>	Written letter from supervisor or coordinator verifying dates and hours and level of participation.	Hour for hour up to 16 hrs	
	List CE submitted in this category			
	Date            Activity			
<b>Subtotal</b>				
<b>D</b>	<b>National Certification Courses</b> <b>INITIAL CERTIFICATON COURSES (non-trauma):</b> ACLS, APLS, EMSC, ENPC, PALS, PEPP Credit or partial credit is awarded for trauma-related content	Photocopy of certificate of attendance or certification card.  <b>Note:</b> Credit is not awarded for challenging initial certification exams like CEN, or recertification exams.	4 hours per course	
	Date            Activity			
	<b>RENEWAL CERTIFICATIONS:</b> ACLS, APLS, EMSC, ENPC, PALS, PEPP		2 hrs per renewal	
	Date            Activity			
	<b>INITIAL/Renewal TRAUMA CERTIFICATION COURSES:</b> ATCN, ATLS, CATN, FCCM, ITLS, PHTLS, TNCC and other courses as approved.		16 hrs/initial course; 8 hrs/renewal or per CEU provided by course	
Date            Activity				
<b>Subtotal</b>				

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Category	Activity	Verification (submit proof with this form)	# hours allowed	# hours submitted
<b>E</b>	<b>Trauma-related outreach activities</b> <ul style="list-style-type: none"> <li>• Includes development and/or participation in injury prevention programs</li> <li>• Public education on trauma-related issues</li> <li>• Trauma committee member of statewide/nationwide organization</li> </ul> List CE submitted in this category Date            Activity	Written letter from supervisor or trauma coordinator verifying hours and level of participation	Hour for hour up to 16 hrs	
<b>Subtotal</b>				
<b>F</b>	<b>Author/editor/instructor of educational offerings related to Trauma care</b> <ul style="list-style-type: none"> <li>• Author of self-study modules/ presentations/ other media</li> <li>• Author of journal articles/ chapter in books</li> <li>• Journal/book reviewer</li> <li>• Textbook editor</li> <li>• Creator of poster presentation</li> <li>• Author of an unpublished thesis</li> <li>• Instructor for trauma-related subject</li> <li>• Preceptor to RN/EMS students/personnel</li> </ul> Date            Activity	Submit a copy of the article, chapter, or presentation for credit consideration Submit summary <u>and photo</u> of poster project Submit evidence of participation as an instructor in the form of student handouts prepared and a brochure or written statement from the course coordinator verifying the <u>topics and</u> hours of participation. <b>Materials must be presented in APA format.</b>  <b>EXCLUSIONS:</b> Topics that are not Trauma-Related (i.e., ACS, Stroke or MegaCode in the ACLS course)  <b>All subjects must be trauma-related.</b>	Up to 16 hours	
<b>Subtotal</b>				
<b>Total number of hours submitted</b>				

**Trauma Nurse Specialist (TNS) Continuing Education  
APPROVED CONTINUING EDUCATION –as of 2/14/2020**

Topic / Item	Category	Hours	Date Approved
Death and Dying	B	Hour for hour	4/18/02
Bioterrorism / Emergency Preparation	A	Hr for hr; Max 25% total	7/02 LSS
PTSD/Stress management	B	Hour for hour	9/04
ENCARE Orientation	E	Hour for hour	12/04
Pain Management	B	Hour for hour	12/04
Trauma Nurse Advanced Trauma Course (TNATC)	B	Hr for Hr	02/05
Western Schools Principles of Trauma Nursing	B	30 hours	2006
CEN Review Courses (trauma-related content)	B	~6 hrs	Feb. 2006
Western School Criti Care & Emerg Nsg 2 <sup>nd</sup> Ed. 30 hr class	B	18 Hours	October 21, 2016
IMERT "Boot Camp"	A	Hr for hr up to 10 hrs 20% total	Dec. 2006
SANE Course (live and online)	B	15 hours	2007
TNCC Instructor Update	D	6 hours	Dec. 2007
TNCC Instructor (teaching the TNCC course)	F	Hr for hr max 16 hrs/4 yrs	
FEMA's HICS online courses (always superseded by specific hour notation on a certificate)	A	100 = 1 hour 200 = 1 hour 700 = 2 hours 800 = 3 hours	April 2008
Air Academy	B	25 hrs	6/2012
Hazardous Materials education	A	16 hrs max	8/2012
Neonatal Resuscitation Course	A	4 hrs initial ; 2 hrs renew	08/2012
Organ donation, Legalities, Stabilization & Transport; <u>Hypothermia/frostbite</u> (retired from TNS course; OK for CE)	B	Hour for Hour	2/14/20
Emergency IS001 Emerg management (0.3 CEUs) IS003 Radiological emerg mgt (0.3 CEUs) IS230 Principles of emerg mgt (0.6 CEUs) IS 235 Emerg plan for fed disasters (1.0 CEU) IS 346 HazMat for healthcare wkr (1.0 CEU)	A	As Listed	8/2013
Emergency Neurologic Life Support (ENLS)	B	8 hours	June 2015
TCAR (Trauma Care After Resuscitation)	B	Hr for Hr per CE certificate	5/2019
Essentials of Trauma Nursing	B	25 hrs course	5/20/19
ATCN	B	Initial 16.75 hrs	4/20/19
School Nurse Emergency Course (SNEC)	B	7.5	June 2019
IDPH Mandated Reporter Training	B	1 hour	12/13/19

**Topics NOT APPROVED for TNS CE**

Topic/Item	Date last reviewed
Health literacy	6/2003
ED Triage Courses	9/2004
Human Factor Training	9/2004
Instructor update courses (exception TNCC)	12/2004
Instructing topics NOT trauma-related (ACS, stroke, cardiac arrest resuscitation in ACLS)	12/2004
Ebola (and other communicable disease) Training	8/2015
Harassment in the workplace	12/13/19
Human trafficking	12/13/19
Submersion incidents	12/13/19